

## Production Leader

FRC Electrical Industries is looking for a Production Leader at our Murray Hill, NJ location. This Production Leader will be self motivated and directed individual, to fill the important role of leader of our manufacturing operations while maintaining high quality standards in an ISO-9001 compliant work environment

### Key Responsibilities

- Supervise production line to ensure production orders are completed on time.
- Monitor, track and report on progress.
- Enforce safety rules and policies.
- Keep accurate inventories.
- Complete requisitions and orders as needed.
- Confer with management regarding production line issues and goals.
- Perform troubleshooting on equipment breakdowns.
- Check product quality.
- Encourage and motivate employees to meet production deadlines and goals.
- Maintain careful and accurate records in our MRP system.
- Support both customer service and purchasing with their questions and needs.
- During low volume production days, assist with the Sales team to generate opportunities to expand overall company business.
- Perform and assist with special projects as required.
- Perform related duties as assigned.

### Qualifications

- Minimum of 5 yrs. experience in a manufacturing environment is required.
- Previous management or supervisory experience preferred.
- Must have good verbal and written communications skills, an ability to lead and give clear direction to others.
- Must receive training identified in FRCQP-1800 as applicable.
- Must perform job duties in compliance with FRC's quality system.
- Good communication and organizational skills.
- Computer/specific software experience may be required.
- Requires general knowledge of related department/Company policies and procedures.

Apply for this position at [hr@frccorp.com](mailto:hr@frccorp.com) if you seek a challenging Long Term Career Opportunity with a stable, growing company. We are an equal opportunity employer.